

# McSwain Union Elementary School District



## Board of Trustees Regular Meeting April 11, 2017 MINUTES

### **CALL TO ORDER**

Trustee Lara called the meeting to order at 6:00 p.m. in the McSwain Board Room.

### **ROLL CALL**

Members Present: Trustees Lara, Halpin, Hoffar, Machado and Scotto

### **FLAG SALUTE**

Trustee Halpin led the flag salute.

### **APPROVAL/ADDITIONS TO AGENDA**

Motion was made by Trustee Scotto and seconded by Trustee Machado to approve the agenda as presented. Motion passed unanimously.

### **PUBLIC REMARKS & CONCERNS**

None

### **CONSENT AGENDA**

The Consent Agenda was presented for approval. The following reports were accepted: Food Service Report, Monthly Enrollment Reports, Monthly ASB Reports, and Financial Summary Reports, Warrant Batch 23 & 24; Minutes of meetings held on March 14, 2017; Personnel Report as follows: Accepted resignations from Maira Lomeli, Bilingual Instructional Aide, effective April 13, 2017 and Stephanie Wendel, Teacher, effective June 8, 2017; Approved employment of the following: Donna Lawry, Kindergarten Teacher and Laurie Soares, Fourth Grade Teacher, effective August 10, 2017 and Resolution 2017-08, Bank Resolution for Internal Accounts. Motion was made by Trustee Scotto and seconded by Trustee Machado to approve the Consent Agenda as presented. Motion passed unanimously.

### **DISCUSSION / INFORMATION**

#### **Principal's Report**

Mrs. Havel reported on Parent Conferences for TK through 4<sup>th</sup> grade at risk students and Report Card Night for 5<sup>th</sup>-8<sup>th</sup> grade on March 16<sup>th</sup>. The After School Tutorial started for our TK-3<sup>rd</sup> grade students on March 21<sup>st</sup>. This will run Tuesday through Thursday for the next six weeks. Students will receive extra help in the area of language arts and/or math. GATE for our K-8<sup>th</sup> grade students started on March 21<sup>st</sup>. For our K-3<sup>rd</sup> grade students we are offering; Spanish, STEAM, Arts and Crafts, and Coding. The 4<sup>th</sup>-8<sup>th</sup> graders could choose from Speech and Debate, Coding, Gardening or Videography. The East Campus Book Fair was at the end of March. Students bought over 40 books for their teacher's classroom libraries and Mrs. Douglas is able to purchase many new books for our library.

#### **License Agreement between MUESD and Beames Farms**

The License Agreement that is currently in place is for a period of five years and will expire on June 12, 2017. The district will contact Mr. Beames and discuss future leasing.

### **Local Control Accountability Plan**

Dr. Brasil reported on meeting held with Merced County Office of Education on April 6<sup>th</sup>. The county team let us know that our plan update looked good and that we do not require a second guidance meeting. The final piece of the update will be the financials after we complete the budget development process.

### **ACTION**

#### **Approve Contracting with TRIGroup, Inc. for Consultant Services for School Facility Program Eligibility Application and Funding Determination**

Motion was made by Trustee Halpin and seconded by Trustee Machado to approve contracting with TRIGroup, Inc. for consultant services for the School Facility Program Eligibility Application and funding determination. Motion passed unanimously.

#### **Resolution 2017-09, The Matter of Identifying District Representative / CEQA Officer**

Motion was made by Trustee Scoto and seconded by Trustee Hoffar to approve Resolution 2017-09, The Matter of Identifying District Representative / CEQA Officer. Dr. Helio Brasil, Superintendent and Ms. Jody Beard, Director, Fiscal Services will be the representatives. Motion passed unanimously.

#### **Approve Certificated Job Description, Program Coordinator**

Motion was made by Trustee Scoto and seconded by Trustee Machado to approve the certificated job description, Program Coordinator. Motion passed unanimously.

#### **Approve Increase to Facility Use Fee Schedule**

Motion was made by Trustee Scoto and seconded by Trustee Hoffar to approve the increase to the Facility Use Fee Schedule as presented. Motion passed unanimously.

### **SUPERINTENDENT'S REPORT**

- Superintendent Brasil reported that as of today, April 11, 2017 enrollment is at 846.
- Superintendent Brasil reported on taking seven students to Dinner with a Scientist at U.C. Merced. The students were introduced to careers in Science and Engineering.
- The Spring Band Concert will be held tomorrow at 7:00 p.m. in the gymnasium.
- The Annual Golf Tournament will be held on June 9, 2017 at Ranch Del Rey in Atwater.
- The next Regular Board Meeting will be held on Tuesday, April 11, 2017 at 6:00 p.m.

### **COMMUNICATIONS**

- Trustees Scoto, Halpin, Hoffar and Lara reported on their attendance at Open House on West Campus.
- Trustee Halpin reported that he will be visiting Ms. Borba's third grade class to talk about local Indian history.
- Trustee Hoffar reported from the last Merced County School Board Association meeting. MCSBA has requested that every school board donate a raffle basket for the annual conference.
- Trustee Scoto reported that he stopped by and had breakfast in the cafeteria with Dr. Brasil. He also reported on the MCSBA dinner meeting held in Los Banos. He stated that the FFA students cooked and served the steak/shrimp dinner and did a great job!
- Trustee Lara reported on the GATE field trip he chaperoned to San Francisco. He also commented on how great the garden project is looking.

### **CLOSED SESSION**

After identifying Closed Session agenda items, the meeting convened to Closed Session at 7:25 p.m.

- a. Public Employee: Discipline/Dismissal/Release

- b. Conference With Labor Negotiator (Government Code § 54957.6)  
District designated representative: Dr. Helio Brasil, Superintendent  
Employee organization: McSwain Teachers Association

**OPEN SESSION**

The meeting reconvened to Open Session at 8:28 p.m. There was no action was taken.

**ADJOURNMENT**

The meeting adjourned at 8:29 p.m.

Respectfully submitted,

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Helio Brasil, Secretary

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Luis Lara, President