

McSwain Union Elementary School District



Board of Trustees Regular Meeting February 14, 2017 MINUTES

CALL TO ORDER

Trustee Lara called the meeting to order at 4:30 p.m. in the McSwain Board Room.

ROLL CALL

Members Present: Trustees Lara, Halpin, Hoffar, Machado and Scoto

Members Absent: None

FLAG SALUTE

Trustee Scoto led the flag salute.

APPROVAL/ADDITIONS TO AGENDA

Motion was made by Trustee Scoto and seconded by Trustee Machado to approve the agenda as presented. Motion passed unanimously.

SHOWCASE

Fourth grade students James Bell, Luke Agueda, Addison Hill and Mikey Lourenco presented their mission projects on google docs.

PUBLIC REMARKS & CONCERNS

None

CONSENT AGENDA

The Consent Agenda was presented for approval. The following reports were accepted: Food Service Report, Monthly Enrollment Reports, Monthly ASB Reports, and Financial Summary Reports, Warrant Batch 17, 18, and 20; Minutes of meetings held on January 10, 2017; Personnel Report as follows: Accepted resignations from Leonesa Laranjo, Instructional Aide, effective February 2, 2017, Larmont Williams, Bus Driver/Custodian, effective January 26, 2017, Robert Mashburn, Bus Driver/Custodian, effective February 28, 2017 and approved the employment of Heather Demma, Substitute Bus Driver, effective January 23, 2017 and Karyn Baca, Instructional Aide, effective February 6, 2017.. Motion was made by Trustee Halpin and seconded by Trustee Machado to approve the Consent Agenda as presented. Motion passed unanimously.

DISCUSSION / INFORMATION

Principal's Report

Mrs. Havel reported that the students worked hard on academics during the month of January. The Merced County Speech Festival was held in January. McSwain School was represented by our 4th through 8th grade students. Congratulations to Leah Chapman who won 1st place for the 6th grade, Honorable Mention to the following: Cameron Gibson, 4th grade, Rosa Velasquez, 6th grade and Isabelle Dillsaver, 8th grade.

Local Control Accountability Plan

Dr. Brasil reported that the TK-3 parent meeting will be held in conjunction with CAMP READ-A-LOT on February 23, 2017. The event will be from 6:00 to 7:00 p.m. with LCAP presentation from 7:00 to 7:30 p.m. That same day a community coffee with administration, parents and community will be held to seek

engagement on the LCAP and to share our school goals. We are still working on an activity for engaging the 4-8 parents and community to seek LCAP engagement.

ACTION

Contract for Services with Vavrinek, Trine, Day & Co., LLP, Certified Public Accountants

Motion was made by Trustee Halpin and seconded by Trustee Machado approve the Contract for Services with Vavrinek, Trine, Day & Co., LLP, Certified Public Accountants for a period of three years. The cost of the annual audit will be \$16,995, \$17,650 and \$17,650 for the years ending June 30, 2017, 2018 and 2019. Motion passed unanimously.

Accept Annual Review of Wellness Plan and Policy

Motion was made by Trustee Halpin and seconded by Trustee Scoto to accept the Annual Review of Wellness Plan and Policy as presented. Motion passed unanimously.

Approve 2017/2018 School Calendar

Motion was made by Trustee Machado and seconded by Trustee Halpin to approve the 2017/2018 School Calendar. The starting day of school will be August 23, 2017 and the last day will be June 6, 2018. This calendar also reflects a one week break from February 19 through February 23, 2018. Motion passed unanimously.

Approve Increasing Classified Staff with an additional 3.5 hour Bilingual Instructional Aide

Motion was made by Trustee Scoto and seconded by Trustee Hoffar to approve increasing classified staff with an additional 3.5 hour Bilingual Instructional Aide position. Motion passed unanimously.

Approve Resolution 2017-07, Recognition of Safe Haven School District

Motion was made by Trustee Hoffar to approve Resolution 2017-07, Recognition of Safe Haven School District. For lack of a second the motion failed.

SUPERINTENDENT'S REPORT

- Superintendent Brasil reported that as of today, February 14, 2017 enrollment is at 858.
- Superintendent Brasil reported that our 5th grade students arrived at Camp Calvin Crest safely. They will be there until February 17, 2017.
- The Annual Golf Tournament will be held on June 9, 2017 at Ranch Del Rey in Atwater.
- The next Regular Board Meeting will be held on Tuesday, March 14, 2017 at 6:00 p.m.

ADJOURNMENT

The meeting adjourned at 6:05 p.m.

Respectfully submitted,

Helio Brasil, Secretary

Luis Lara, President