

# McSwain Union Elementary School District

## Board of Trustees

September 12, 2017  
Board Room 6:00 p.m.

### A G E N D A



#### I. CALL TO ORDER – 6:00 P.M.

##### a. Roll Call

Luis Lara, President  
Bill Halpin, Clerk

Joe Hoffar  
Todd Machado  
Joe Scoto

##### b. Flag Salute

#### II. APPROVAL/ADDITIONS TO AGENDA

The Board may reorganize the order in which items are considered. The Board may, by 2/3 vote or if less than 2/3 are present, by unanimous vote, add items to the agenda if it was determined the item needed immediate action and that need for the action came to the attention of the Board after the agenda was posted.

Motion\_\_\_\_\_

Second\_\_\_\_\_

Action\_\_\_\_\_

#### III. LOYALTY OATH

New staff members have been invited to the board meeting to be introduced to the Board and will be administered the Loyalty Oath for new employees.

#### IV. SHOWCASE

Mrs. Lanum, Program Coordinator will give a presentation on Leader In Me.

#### V. PUBLIC REMARKS & CONCERNS

Anyone wishing to address the board regarding items not on this agenda may do so at this time. No action will be taken on non-agenda items. No discussion or comments by the board should be expected except to properly refer the matter for future consideration. The board requests public comments be limited to 3 minutes maximum per speaker.

#### VI. CONSENT AGENDA

All matters of the Consent Agenda are considered to be routine and one motion and vote will enact all. However, if the item needs further clarification and discussion, it may be removed from the Consent Agenda at the request of the Board or staff and considered separately.

#### **Routine Business Transactions**

##### **Reports**

Food Service Report  
Monthly Enrollment Reports  
Monthly ASB Reports  
Financial Summary Reports

**Action**

- Approve Minutes of Regular Meeting on August 8, 2017
- Approve Warrants for Payment
- Approve Personnel Report
- Approve Resolution 2018-03, Adopting the “Gann” Limit
- Approve Calvin Crest Contract

**Approval of Consent Agenda**

**Motion**\_\_\_\_\_

**Second**\_\_\_\_\_

**Action**\_\_\_\_\_

**VII. DISCUSSION / INFORMATION**

- a. **Principal’s Report**  
For discussion only.
- b. **Local Control Accountability Plan**  
For discussion only.
- c. **Long Term Facility Plan**  
For discussion only.

**VIII. PUBLIC HEARING**

The public is invited to review and comment on the following items:

- 1. Sufficiency Textbook & Instructional Materials

**VIII. ACTION**

- a. **Approve Resolution 2018-01, Adequate Textbook & Instructional Materials**  
Submitted for your consideration is the request to approve Resolution 2018-01, Adequate Textbook & Instructional Materials.

**Motion**\_\_\_\_\_

**Second**\_\_\_\_\_

**Action**\_\_\_\_\_

- b. **Approve Unaudited Actuals – Due September 15, 2017**  
Submitted for your consideration is the request to approve the Unaudited Actuals as presented.

**Motion**\_\_\_\_\_

**Second**\_\_\_\_\_

**Action**\_\_\_\_\_

- c. **Approve Provisional Internship Permit**  
Submitted for your consideration is the request to approve Laurie Soares to serve as a 4<sup>th</sup> Grade Teacher on a Provisional Internship Permit.

**Motion**\_\_\_\_\_

**Second**\_\_\_\_\_

**Action**\_\_\_\_\_

d. **Approve Provisional Internship Permit**

Submitted for your consideration is the request to approve David Daniels to serve as a 6th Grade Teacher on a Provisional Internship Permit.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Action\_\_\_\_\_

e. **Approve Eliminating Two (2) 3.5 hour/190 day Library Technician Positions**

Submitted for your consideration is the request to approve Eliminating Two (2) 3.5 hour/190 day Library Technician Positions.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Action\_\_\_\_\_

f. **Approve Creating One (1) 6 hour/190 day Library Technician Position**

Submitted for your consideration is the request to approve Creating One (1) 6 hour/190 day Library Technician Position.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Action\_\_\_\_\_

g. **Award Bid to Remove Wooden Storage Room**

Submitted for your consideration is the request to award the bid in the amount of \$23,500 for the removal of wooden storage room to Taylor Backhoe Service, Inc.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Action\_\_\_\_\_

h. **Approve Resolution 2018-02, Designate Representative to the Merced County School Insurance Group**

Submitted for your consideration is the request to approve Resolution 2018-02, Designating Steve Rosa, Superintendent as its representative on the Merced County School Insurance Group and Veda Jones as the alternate.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Action\_\_\_\_\_

i. **Authorize Superintendent to Contract with Sugimura Finney Architects to Work on Modernization Plan**

Submitted for your consideration is the request to authorize the Superintendent to contract with Mark Finney with Sugimura Finney Architects to work on the Modernization Plan.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Action\_\_\_\_\_

j. **Amend Resolution 2017-08, Bank Resolution for Internal Accounts**

Submitted for your consideration is the request to Amend Resolution 2017-08, Bank Resolution for Internal Accounts. The amendment is to remove the word jointly to individually and update to read Steve Rosa, Superintendent.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Action\_\_\_\_\_

**IX. SUPERINTENDENT'S REPORT**

The Superintendent will present a monthly Superintendent's Report for the Board's information.

**X. COMMUNICATIONS**

Board of Trustees:

**XI. FUTURE AGENDA ITEMS**

Members of the board may suggest future agenda items at this time. Items will be placed on the next agenda for discussion or action.

**XII. CLOSED SESSION**

The Board will convene to Closed Session to discuss the following:

- a. Public Employee: Discipline/Dismissal/Release
- b. Administrator's Contracts

**XIII. OPEN SESSION**

The Board meeting will reconvene to Open Session and report any action taken.

**XIV. ADJOURNMENT**

**POSTED: September 7, 2017**

Members of the public wishing to inspect public documents related to agenda items may call 209-354-2705 to arrange for inspection of the documents at the McSwain School District Office, 926 Scott Road, Merced, CA 95341.

Americans With Disabilities Act Assistance: Auxiliary aids and services include a wide range of services and devices that promote effective communication for individuals with disabilities. If you require such assistance, please notify the Office of the Superintendent at 209-354-2705 as soon as possible. Every effort will be made to give primary consideration to expressed preferences or provide equally effective means of communication to ensure equal access to McSwain Union Elementary School District programs and events.

**EQUAL OPPORTUNITY EMPLOYER** The McSwain School District maintains a drug, alcohol and tobacco-free workplace.