

McSwain Union Elementary School District

Board of Trustees Regular Meeting October 10, 2017 MINUTES



CALL TO ORDER

Trustee Lara called the meeting to order at 6:00 p.m. in the McSwain Board Room.

ROLL CALL

Members Present: Trustees Lara, Halpin, Hoffar, Machado and Scoto.

FLAG SALUTE

Trustee Halpin led the flag salute.

APPROVAL/ADDITIONS TO AGENDA

Motion was made by Trustee Halpin and seconded by Trustee Hoffar to approve the agenda as presented. Motion passed unanimously.

PUBLIC REMARKS & CONCERNS

Mrs. Douglas thanked the Board for approving more classified staff hours in the Library at last month's meeting.

CONSENT AGENDA

The Consent Agenda was presented for approval. The following reports were accepted: Food Service Report, Monthly Enrollment Reports, Monthly ASB Reports, and Financial Summary Reports. The following action items were approved: Minutes of Regular Meeting on September 12, 2017; Warrant Batches 08, 09, and 10; Personnel Report as follows: no changes. Motion was made by Trustee Scoto and seconded by Trustee Halpin to approve the Consent Agenda as presented. Motion passed unanimously.

DISCUSSION / INFORMATION

Principal's Report

Mrs. Havel reported that the students have settled into the daily routine and understand the high expectation for student behavior. Minimum days are going well. We have had professional development in the area of English Language Development, Professional Learning Communities, and Leader in Me, Creating Culture. The Foundation Dinner/Auction was a huge success. The auction alone made approximately \$50,000. The Parent Club has kicked off their magazine and gift fund raiser. Students have the opportunity to duct tape the principal to the wall if they meet their \$35,000 goal.

Local Control Accountability Plan

Superintendent Rosa reported that he will develop a timeline after the initial LCAP workshop at the county to evaluate our progress towards meeting LCAP goals and begin the cycle of inquiry.

ACTION

Approve Contract with Edlio, LLC for a New District Wide Website

Motion was made by Trustee Scoto and seconded by Trustee Machado to approve the Contract with Edlio, LLC for a New District Wide Website. This is a three year contract. The annual fee will be \$4,200 with a one-time set up fee of \$1,000. Motion passed unanimously.

SUPERINTENDENT'S REPORT

- Superintendent Rosa reported that enrollment is at 838 today.
- Superintendent Rosa reported that the district paperwork has been filed for the Modernization Project and we are waiting to hear back on both master plan from the architect as well as a solution for the kwanza hut from a few local sheet metal companies.
- The next Regular Board Meeting will be held on Tuesday, November 14, 2017 at 6:00 p.m.

COMMUNICATIONS

- Trustees Scoto and Lara commented on the McSwain Foundation dinner and auction. The food was great and it was a fun evening.
- Trustee Hoffar commented on the school assembly he attended. He was quite impressed with the students involvement in the assembly
- Trustee Lara thanked the staff members present for attending the meeting and extended the Board's support.

CLOSED SESSION

After identifying Closed Session agenda items, the meeting convened to Closed Session at 6:46 p.m.

- a. Public Employee: Discipline/Dismissal/Release
- b. Administrator's Contracts

OPEN SESSION

The meeting reconvened to Open Session at 7:31 p.m. The following action was taken:

Motion was made by Trustee Halpin and seconded by Trustee Machado to approve a 3% increase to the Administrative Salary Schedule for the 2017/2018 and 2018/2019, effective July 1, 2017. Motion passed unanimously.

ADJOURNMENT

The meeting adjourned at 7:32 p.m.

Respectfully submitted,

Steve Rosa, Secretary

Luis Lara, President