

McSwain Union Elementary School District



Board of Trustees Regular Meeting August 9, 2016 MINUTES

CALL TO ORDER

Trustee Roduner called the meeting to order at 7:00 p.m. in the McSwain Board Room.

ROLL CALL

Members Present: Trustees Roduner, Halpin, Lara, Scoto and Machado

Members Absent: None

FLAG SALUTE

Trustee Halpin led the flag salute.

APPROVAL/ADDITIONS TO AGENDA

Motion was made by Trustee Scoto and seconded by Trustee Machado to approve the agenda as presented. Motion passed unanimously.

CONSENT AGENDA

The Consent Agenda was presented for approval. The following reports were accepted: Food Service Report, Financial Summary Reports, Warrant Batch 01 and 02, Minutes of meetings held on June 9, 2016 and June 28, 2016 ; Personnel Report as follows: Accepted letter of resignation from Araceli Hernandez, Library Technician, effective June 28, 2016, Janet Swartz, Library Technician, effective July 31, 2016, Veronica Parsons; Approved the employment of Jody Beard, Director, Fiscal Services, effective July 25, 2016 and Jennifer Velasquez, Teacher, effective August 16, 2016; Accepted the Obsolete Listing and Community Donations. Motion was made by Trustee Lara and seconded by Trustee Machado to approve the Consent Agenda as presented. Motion passed unanimously.

DISCUSSION / INFORMATION

Principal's Report

Mrs. Havel reported that many of the middle school teachers attended technology training at Le Grand High School in August. They reported it was useful training. Our English Learner Bootcamp started on August 8th. The goal is to help them get back into the routine of school and improve their English proficiency. The staff will return back to work on August 18th. We have some training and staff development planned for those two days before school begins on August 22, 2016.

Lease Agreements

The Buhach property lease agreement will be expiring in October 2016. The District will be advertising for proposals prior to the expiration.

Local Control Accountability Plan

The Merced County Office of Education has formally approved our plan.

ACTION

Accept McSwain Education Foundation Donations for the 2015-2016 School Year

Motion was made by Trustee Scoto and seconded by Trustee Lara to accept the generous McSwain Education Foundation Donations for the 2015-2016 school year totaling \$103,981. Motion passed unanimously.

Adopt Board Policy Revisions

Motion was made by Trustee Machado and seconded by Trustee Halpin to approve the following revisions to Board Policies and Administrative Regulations: E 0420.41, BP/AR 1230, BP/AR 3311, BP/AR 3541.2, BP 3580, BP/AR/E(1)/E(2) 4112.24. AR 4217.11, E 5145.6, BP/AR 6200, BB 9222, BB/E 9270 and BP 6142.1. Motion passed unanimously.

Approve Resolution 2017-01, Conflict of Interest Code

Motion was made by Trustee Lara and seconded by Scoto to approve Resolution 2017-01, Conflict of Interest Code as a result of board policy revisions. Motion passed unanimously.

Accept Sunshine Proposal from Classified School Employees Association Chapter 708 to Open Negotiations for 2016-2017

Motion was made by Trustee Halpin and seconded by Trustee Scoto to accept the sunshine proposal from CSEA, Chapter 708 to open negotiations for the 2016-2017 school year. Motion passed unanimously.

Accept Sunshine Proposal Classified/Confidential Employees to Open Negotiations for 2016/17

Motion was made by Trustee Lara and seconded by Trustee Machado to accept the sunshine proposal from Classified/Confidential Employees to open negotiations for the 2016/2017 school year. Motion passed unanimously.

Approve Changing the Start Time of Board Meetings

Motion was made by Trustee Lara and seconded by Trustee Halpin to approve changing the start time of board meetings to 6:00 p.m. beginning with the September 13, 2016 board meeting. Motion passed unanimously.

SUPERINTENDENT'S REPORT

- Superintendent Brasil reported that as of today, August 9, 2016 enrollment is at 853.
- Merced County Board of Supervisors has approved a new resolution placing restrictions on Scott Road. Left hand turns into McSwain East Campus will not be allowed from 7:00 a.m. to 9:00 a.m. and from 2:00 p.m. to 4:00 p.m. on school days. Signs have been posted and the school has notified parents.
- The date for Annual Foundation Dinner is set for Saturday, September 17, 2016.
- The next Regular Board Meeting will be held on Tuesday, August 9, 2016 at 7:00 p.m.

COMMUNICATIONS

- Trustee Scoto commented on how nice the school grounds are looking as we prepare for a new school year.
- Trustee Lara inquired on how the school will handle absences the last week of school due to the Merced County Fair schedule. Dr. Brasil responded that the school will accommodate those students who are participating in the fair.

CLOSED SESSION

After identifying Closed Session agenda items, the meeting convened to Closed Session at 8:18 p.m.

- a. Public Employee: Discipline/Dismissal/Release
- b. Conference With Labor Negotiator (Government Code § 54957.6)
District designated representative: Dr. Helio Brasil, Superintendent
Employee organization: California School Employees Association, Chapter 708
and Classified Confidential Employees.

c. Administrator's Contracts

OPEN SESSION

The meeting reconvened to Open Session at 8:55 p.m. The following action was taken:

Motion was made by Trustee Lara and seconded by Trustee Machado to approve extending the employment contracts for Principal, Mrs. Laurie Havel through June 30, 2018 and Assistant Principal, Mr. Hector Perez through June 30, 2018. Motion passed unanimously.

The meeting adjourned at 8:57 p.m.

Respectfully submitted,

Helio Brasil, Secretary

Tom Roduner, President