

McSwain Union Elementary School District



Board of Trustees Regular Meeting December 13, 2016 MINUTES

CALL TO ORDER

Trustee Roduner called the meeting to order at 6:00 p.m. in the McSwain Board Room.

ROLL CALL

Members Present: Trustees Roduner, Halpin, Machado and Scoto

Members Absent: Lara

FLAG SALUTE

Trustee Halpin led the flag salute.

APPROVAL/ADDITIONS TO AGENDA

Motion was made by Trustee Scoto and seconded by Trustee Machado to approve the agenda as presented. Motion passed 4-0.

SHOWCASE

Dr. Helio Brasil administered the Oath of Office to newly elected Board Member, Joe Hoffar. Trustee Hoffar was sworn in for a two year term. Board members presented outgoing Trustee Roduner with an antique wooden decoy with a plaque showing his years of service to the district. Dr. Brasil presented Trustee Roduner with a McSwain plaque acknowledging his thirteen years of service and thanked him for his dedication to the district.

PUBLIC REMARKS & CONCERNS

None

CONSENT AGENDA

The Consent Agenda was presented for approval. The following reports were accepted: Food Service Report, Monthly Enrollment Reports, Monthly ASB Reports, and Financial Summary Reports, Warrant Batch 12, 13 and 14; Minutes of meetings held on November 8, 2016; Motion was made by Trustee Machado and seconded by Trustee Halpin to approve the Consent Agenda as presented. Motion passed 5-0.

DISCUSSION / INFORMATION

Principal's Report

Mrs. Havel, Principal gave the November report. November 10th was the end of the first trimester of school. We had parent conferences and report card night was well attended by parents. We had computers out for parent to learn how to log into their AERIES account and take a parent survey. The staff and students will be taking the survey this week. The information will be used to help build our LCAP for next year.

Local Control Accountability Plan

Dr. Brasil shared the new template that has been released and approved by the State Board of Education. The new process will be a three year plan with yearly summaries indicating progress and growth. Our parent and community engagement night is set for January 11, 2017 at 5:30 p.m. in the East Campus Library. We will be conducting a family reading night activity to encourage greater participation in the review of our current plan.

We have conducted staff, parents and student surveys for assessing our technology integration progress. As a staff we are continuing to work on identifying areas of growth as well as areas needing to be improved across the board so that our annual LCAP update will be an accurate snapshot of our programs and services.

ACTION

First Interim Report

Motion was made by Trustee Machado and seconded by Trustee Scoto to accept the First Interim Report. The report presented indicated that the district is doing well and within budgeted expectations. Motion passed 5-0.

ORGANIZATIONAL MEETING

Election of Officers

Motion was made by Trustee Scoto and seconded by Trustee Hoffar to elect Trustee Luis Lara as President, Trustee Bill Halpin as Clerk and Superintendent Brasil as Secretary for 2017. Motion passed 5-0.

Establishment of Day and Time for Regular Meetings

Motion was made by Trustee Machado and seconded by Trustee Halpin to set the date and times of monthly board meeting to be held on the second Tuesday of every month at 6:00 p.m. with the exception of June 13th, June 27th and July 11, 2017 which will be held at 7:00 a.m. Motion passed 5-0.

Resolution 2017-06, Warrant Signature Authorization

Motion was made by Trustee Halpin and seconded by Trustee Scoto to approve Resolution 2017-06, Warrant Signature Authorizations requiring two (2) signatures on warrants. Motion passed 5-0.

RECESS TO McSWAIN UNION ELEMENTARY SCHOOL DISTRICT FINANCING CORPORATION

The board recessed at 7:28 p.m. to conduct business as the McSwain Union Elementary School District Financing Corporation.

RECONVENE TO McSWAIN UNION ELEMENTARY SCHOOL DISTRICT REGULAR BOARD MEETING

The board reconvened at 7:31 p.m. to the McSwain Union Elementary School District.

SUPERINTENDENT'S REPORT

- Superintendent Brasil reported that as of today, December 13, 2016 enrollment is at 860.
- Students in TK-1st are now using the 20 additional iPads and hard protective cases.
- Our revised free and reduced student count is at 38% which is higher than previous years, but still lower than we would like to see in terms of qualifying for additional funding. All students have received a water bottle with our McSwain Mascot on it to promote water as a healthy alternative in our cafeterias. both cafeterias have filtered water stations available to the students.
- The McSwain Education's Annual Golf Tournament has been scheduled for June 9, 2017 at Ranch Del Rey.
- The next Regular Board Meeting will be held on Tuesday, January 10, 2017 at 6:00 p.m.

COMMUNICATIONS

- Trustees reported on their attendance at the Pancake Breakfast. It was very well attended.
- Trustees thanked Mr. Roduner again for his years of service to the district.
- Trustee Hoffar stated his appreciation of being on the McSwain School District Board.

ADJOURNMENT

The meeting adjourned at 7:55 p.m.

Respectfully submitted,

Helio Brasil, Secretary

Tom Roduner, President (outgoing)
Luis Lara, President (incoming)